This year, SHCG is looking for two Named Trustees and five Ordinary Trustees.

Named Trustees - a Secretary and a Treasurer - serve a three year term.

Ordinary Trustees serve a two year term. Ordinary Trustees can fill a variety of roles during this period. Find out more about the roles on committee on our website: ([www.shcg.org.uk/committee](http://www.shcg.org.uk/committee)).

All SHCG members are eligible for election, except Trustees who have already served three consecutive terms. New Trustees will be introduced at the AGM, which will be held on 24th June at 4pm via Zoom. You do not need to be present at AGM to stand.

Candidates must read SHCG’s constitution ([www.shcg.org.uk/about](http://www.shcg.org.uk/about)) and the Charity Commission’s Trustee Handbook (also available online). **All candidates must be an individual or institutional member of SHCG.**

Please email **a signed PDF** copy of this application form to [enquiryshcg@gmail.com](mailto:enquiryshcg@gmail.com) by **5pm on 4th June**.

|  |  |
| --- | --- |
| **Full Legal Name\*** |  |
| **Previous names (e.g. Maiden name)\*** |  |
| **Date of birth\*** |  |
| **Nationality\*** |  |
| **Home Address\*** |  |
| **Work Address** |  |
| **Email\*** |  |
| **Contact phone number\*** |  |

I, …………………………………….. confirm that the above details are correct. I have read and understood SHCG’s constitution and the duties of a Trustee as described by the Charities Commission. If I am successfully elected as a Trustee, I give permission for SHCG and its Trustees to hold the above details and pass these to the Charities Commission and SHCG’s bank for the purposes of SHCG for the duration of my term.

Signed………………………………………………………………………………………………Dated…………………………..

\* These details are required by the Charities Commission for all Trustees. They will not be made public as part of the election process and if you are unsuccessful, SHCG will destroy this form.

In 2021, we are trialling a new approach to elections. Candidate data will be anonymised before being shared with our voting members. This is an experiment as part of our developing Access & Inclusion policy.

**The following information will be shared with SHCG Committee only:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Candidate’s Name** |  | **Candidate’s Signature** |  |
| **Candidate’s Job Title and workplace** |  | | |
| **Referee’s name and workplace\*\*** | *Please ask your referee to email confirmation of support of your application to enquiryshcg@gmail.com marking their email as ‘****SHCG Elections 2021****.’* | | |
|  | Please indicate with an X below the roles you wish to be considered for.  **Note:** Only candidates who indicate Treasurer and/or Secretary will be considered for these named roles. | | |
| Treasurer |  | | |
| Secretary |  | | |
| Digital Editor |  | | |
| Editor of SHCG News |  | | |
| Editor of SHCG's journal, Social History in Museums |  | | |
| Marketing and Partnerships |  | | |
| Seminar Organiser |  | | |

\*\* Your referee can be anyone who knows you through a professional or volunteer role, who can confirm that you will benefit from the professional development opportunity of trusteeship and that you have skills and enthusiasm to bring. They do not need to be a member of SHCG.

\*\*\* Role preferences will be taken into account but not definitive. Roles will be assigned at the first trustee meeting after the AGM, and trustees may fill a variety of roles during their two-year tenure.

**The following information will be shared with our voting members, via email and on our website:**

|  |  |
| --- | --- |
| **Region / Nation / Country** | *E.g. Wales; East of England; The Netherlands* |
| **What will you bring to the board?**  **Up to 100 words** |  |
| **How will a trusteeship of SHCG benefit you and your organisation / professional practice?**  **Up to 100 words** |  |

To be completed by SHCG Committee. Word count verified by SHCG Board of Trustees:

|  |  |
| --- | --- |
| Word Count |  |
| Name and position |  |
| Signature and date |  |

**Selection process**

1. After receiving your application and referee’s email of support, we will share your location and statements anonymously on the SHCG website and via email for the duration of the voting period. We retain the right to remove identifying information in order to support our trial of anonymised elections.
2. Members (including candidates) receive an email invitation to vote.
3. Candidates will be emailed before the AGM to let them know whether they have been elected onto the committee. New trustees will be introduced at the AGM.
4. Specific roles will be assigned after the AGM in an informal induction with the Chair over Zoom.